

Deep Spring Center

Board of Directors Meeting

18 OCTOBER 2020 / 8:00 PM EST / ZOOM

Attendees

Isabelle Mook-Jodouin, Tana Dean, Robert Lee, Roann Altman, Tavis Taylor, Barbara Brodsky, Mary Bruey, Patricia Polanski, Colette Simone

President's Report

- A. Refer to Ongoing Issues in Google Drive on a regular basis
- B. Action item list from last meeting(s) or for future meetings known to be completed
 1. Aaron asked the Board members to do positive manifestation visualization exercise on a daily basis.
 2. Tavis to collect information on cost of recording audio books as one of the projects.- on hold
 3. Board members to put their skillsets into the Google Drive document.
 4. Board members to forward any names of suitable sangha members to Tana for new Treasurer position
 5. Room for one more board member, 9 max including Barbara (non-voting)
 6. Tavis to write semi-annual fundraising letter-in process
 7. Barbara to determine which son will take over DSC property in the event of DSC dissolution
 8. ~~Tana to connect with Dan Muir to see if he's still involved in COVID-19 response. If not, will inquire re: recording classes for teaching offerings.~~
 9. ~~Tana to connect with Barbara re: how to access home if Barbara not available.~~
 10. ~~Barbara to connect with the Portuguese translator to identify sections of Cosmic Healing that will not undergo changes to start translation.~~
 11. ~~Barbara to look for copy of Cosmic Healing that Roann edited directly in pencil.~~
 12. ~~Tana to send out email re: looking for new treasurer to Sangha, including that bookkeeping is not to be done by the treasurer, and can be accessed via QuickBooks directly.~~
 13. ~~Tana to advertise treasurer position on Board page on website.~~
 14. ~~Tana to send out document of team members' contact information to Board members via Google Drive.~~
 15. ~~Team leaders to fill out contact information of team members in Google document, including which credentials each team member has for any Deep Spring systems (MailChimp, YouTube, Wordpress etc).~~
 16. ~~A/V team to divvy up all the videos currently on Youtube, use an agreed upon convention of titling, and provide a blurb.~~
 17. Board members to send any website additions to web design team as they reorganize the site.

- C. Publishing projects being addressed. See Google Drive *to dos* file, in *task list* folder
47 Stories completed in Portuguese.
Cosmic Healing sent for Portuguese translation. Barbara working on new intro.
We have 3 of 5 books translated into Portuguese, and 2 of 5 into Spanish.
PKF being reformatted and being sent to translators as chapters are available.

Teams

Team membership lists with contact emails now in Google Drive.

Team leaders to keep these updated any time members are added or removed from teams.

Current Financial Update

Bob has resigned. Many thanks and blessings extended to Bob for all his loving work.

Finance committee (Tavis, Mary, and Tana) will temporarily take over treasurer duties until replacement is found.

Bob to give Tavis and Mary a tutorial, date to be determined.

DSC financial position is strong; have sufficient funds to balance the budget and add to reserves.

Fundraising

Need another member, preferably a community member.

Remembering Wholeness

Next online session: October 25/2020, ~12 registrations so far, higher than last month.

Bob to write out a paragraph explaining RW sessions to invite new people to participate now that it's online.

Retreats

Oakwood 2020: received significant donations from this retreat. Retreat went well.

New Hope Sangha Retreat with Aaron, Barbara and John Orr: November 13-15.

Workshop, January 23-30, 2021: Healing workshop led by Barbara and Tavis, supported by Spirit. Teaching sessions, meditation practice and healing sessions being planned.

Curriculum Team

Ongoing events: Remembering Wholeness, Evenings with Aaron and Dharma Path

Technology

1. Local hard drive storage in EMP bags in fireproof safe: Instructions for access in file Ongoing Issues on Google Drive
2. Major video reorganization underway: merging channels, organizing and labeling

Marketing

1. Web redesign: moving along well

Architecture structure map first draft complete.

Tana to add notice on website that site is currently under redesign.

Logos: Board liked the first logo, so will be moving forward with that fine-tuning one.

2. UM fall quarter student team to review our digital systems: They've met with Tana and Pat so far. Meetings went well. Presentation planned in November.
3. Blog, launched! Posting every 2 weeks presently. Chants from the Deep Spring also launched. Finetuning both.
4. Community engagement: Isabelle to start brainstorming an approach to invite participation
5. Quarterly newsletter: to be discussed after website redesign completed

Zoom

Zoom hosts for all meetings have been set.

Zoom team to create an outline of the host's responsibilities, how Q&A works, and other helpful tips and put on Google Drive.

Tana to send Roann Zoom etiquette for participants to be put on new website.

Barbara to send Pat the schedule from January 2020 trip, to start planning for January 2021 workshop.

Archives

Omeka: to organize our collection of transcripts. Will be hosted by Omeka, and linked to our website, but look to our visitors like an internal site. Local configuration for testing the import of our material almost ready to use.

Archives.org: For long-term media storage (audio and video). Files hosted on archive.org, and will be embedded within Omeka so people can listen without leaving our site.

Manager's Report

See detailed report, several issues throughout agenda addressed.

Barbara

1. Barbara to determine which son will take over DSC property in the event of DSC dissolution
2. 3rd year Dharma Path class: going very well.
3. Spring 2021 retreat or workshop: Barbara looking to plan a workshop or weekend retreat.
4. Tana to email Barbara and Colette a list of all registered people from last sessions of Remembering Wholeness and Evenings with Aaron.
5. Barbara to email Colette a list of those who are skilled at holding space for RW and Evenings with Aaron, for Colette to reach out to them.
6. Dharma Path intensive to be scheduled for next year.

Action Items

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3. Board members to put their skillsets into the Google Drive document.
4. Board members to forward any names of suitable sangha members to Tana for new Treasurer position
5. Room for one more board member, 9 max including Barbara (non-voting)
6. Tavis to write semi-annual fundraising letter-in process
7. Barbara to determine which son will take over DSC property in the event of DSC dissolution.
8. Board members to send any website additions to web design team as they reorganize the site, due immediately.
9. Team leaders to keep team lists updated any time members are added or removed from teams.
10. Bob to write out a paragraph explaining RW sessions to invite new people to participate now that it's online.
11. Tana to add notice on website that site is currently under redesign.
12. Isabelle to start brainstorming an approach to invite community participation
13. Zoom team to create an outline of the host's responsibilities, how Q&A works, and other helpful tips and put on Google Drive.
14. Tana to send Roann Zoom etiquette for participants to be put on new website.
15. Barbara to send Pat the schedule from January 2020 trip, to start planning for January 2021 workshop.
16. Tana to email Barbara and Colette a list of all registered people from last sessions of Remembering Wholeness and Evenings with Aaron.
17. Barbara to email Colette a list of those who are skilled at holding space for RW and Evenings with Aaron, for Colette to reach out to them.

Next Meeting

November 22, 2020, 8 PM Eastern